

UMSI Board Meeting Notes

February 24, 2019 7:00-8:10 p.m.

In attendance: Mark Nardo, Jess Davis, Nancy Bradtmiller, Tiffany Fennig, Vyju Kadambi, Tara Franke, Kathy Lause, Deb Cyrier, Carolyn Case (Operations Manager), Jamie Sellhorn, Brenda Huth

Mission: With integrity, United Montessori Schools of Indiana fosters a community that supports, unifies, and advocates for the advancement of Montessori education.

Treasurers Report:

Current Chase Checking Account Balance: \$16,958.99

Current Chase 2nd Account Balance: \$9,244.77

Current PayPal Account Balance: \$1266.04

Chase Accounts and PayPal Total Balance: \$27,469.80

Checking Account

Recent Credits

- South Bend Schools
 - \$199.00 (pending deposit)
- South Bend Schools
 - \$100.00 (pending deposit)

Outstanding Credits

- Outstanding Payments from Conference
 - School 56, \$225.00
- IA Training Payments (IPS Schools 56 and 87)
 - \$2700.00

Recent Debits

- C. Case Reimburse/mailings
 - \$14.25
- VistaPrint

- \$115.55

- VistaPrint

- \$68.47

- Alison's Montessori—materials for door prizes

- \$45.00

Pending Debits

- None

Other Business

- Alternate Funding Sources

2nd Account Information

Recent Credits

- None

Pending Credits

- None

Recent Debits, \$2,500.00

- Monthly Payment to Operations Manager (30th of every month)

- \$2500.00

Pending Debits

- None

Other Business

- None

A question was asked about a fraudulent charge from Best Buy that has been credited by Chase Bank.

Forest Manor has yet to bill for the Fall Conference. Board President has reached out to them, but they have yet to respond.

Operations Manager Report:

UMSI presence at the following conferences:

- Cincinnati conference—Operations Manager + two Board members will be in attendance
- Early Childhood Indianapolis Conference—Operations Manager + Board President and one other Board member will be in attendance
- Two Bunche Montessori teachers will be presenting; Planting Seeds of Peace at the NAEYC Conference.
- One Board member presented Positive Discipline at the Indianapolis Children's Habitat Montessori Forum. It was a speaker event for parents. There were over 60 people in attendance. Thank you to two Board members who helped set-up and attended. These types of parent event may be great all across the state. Is this another avenue for UMSI to promote?
- One Board member will pass along information about NE Indiana NAEYC affiliate conference. She has presented many times there and has been a part of the planning committee for their conference. Information has been sent to others in the NE Indiana area.

Goals: More Montessori presence, connect with groups outside of Montessori, connect with other state organizations, advance Montessori education

UMSI has a new retractable banner for displays.

Board members are available to help if CC has her baby!

Summer Training:

Bloomington Montessori School 4 days; July 16-19, 2019.

Committee formed: TF and VK are co-chairs, JD and Operations Manager. DC would be happy to review resumes and syllabi for the committee as they select presenters. May need to start with the guiding question of, "What is this training meant to deliver?" "Who is our audience?"

4 days will include; philosophy, Montessori environment management, curriculum (language, practical life, cultural...which can be differentiated depending on the registrants), curriculum (sensorial, math...which can be differentiated depending on the registrants).

KL will make reservations for presenters.

Board President will help where needed.

Operations Manager will add to the website (it is already up) and send out a marketing mailer. The Board President has asked the committee to get together as soon as possible.

Fall Conference Committee has decided that the fall conference will be in Indianapolis again this year. Then after this year will rotate. Forest Manor is not available. The committee will need to find a different venue. DC would like to host when it comes to South Bend.

Validation;

VK has spoken with Christine Lowry and MPPI, Denise Monnier. Christine knows much more about Indiana codes and licensing than MPPI. One Board member reminded the Board that MPPI is a national organization and Indiana may not be high on their priority list. All were in agreement that it may be worth the money to contract Christine again to move validation forward and have it recognized as exemption to Paths to Quality. Christine has done this in the past with other states. Wasn't this our goal from the very beginning?!

Screening "Inside Montessori" full length documentary film;

Multiple plays across the state (3). Would UMSI like to support this financially? Possibly in tandem with schools that can host.

PBS Branding;

Operations Manager will be working with PBS and possibly NPR now that our campaign has wrapped. What did we learn? How effective was this? Market? Are we reaching all of the state or only the Indianapolis area?

Strategic Plan:

IYI came in with a bid of \$5,240

This includes 56 hours over a 5 month period to develop a full strategic plan. We need to move on with this ASAP. Many grants have stipulations that require a formalized strategic plan. We do not have one.

Dekko Tool Belt Grant to help pay for the plan?

Operations Manager will send out proposals from Strategic Planning experts. One Board member said Ruth Stone is excellent; succinct, efficient, knowledgeable, and kept her Board on track in the planning process.

We need to make a decision. This has been a lingering need.

Dekko Grant:

Board President and one other Board member are working with Dekko—Ashley Guthrie is Grant Manager. There are a few other things they need. Dekko wants to know how we are going to increase X to Y. Solid evidence of growth. They are asking for actual financial summative documents from 2017,

2018. Do we need to have an audit (very expensive), review, or compilation at the end of each year? One Board member expressed that maybe we should be using Quick Books or some other type of software. This may be difficult for existing treasurer. It has worked for the organization to be a simple in and out financial structure. Asking for grants may add another layer of complexity. Dekko wants to know that they are a fading investment. Board President and other Board member will find out from Ashley exactly what they need.

Next Meeting: March 17, 7:00

Adjourned; 8:10 p.m.

Submitted by: BH, UMSI Secretary